APPLICATION GUIDE:

1. Login to your Employer's eTRiS account.
2. Click on **Applications**.

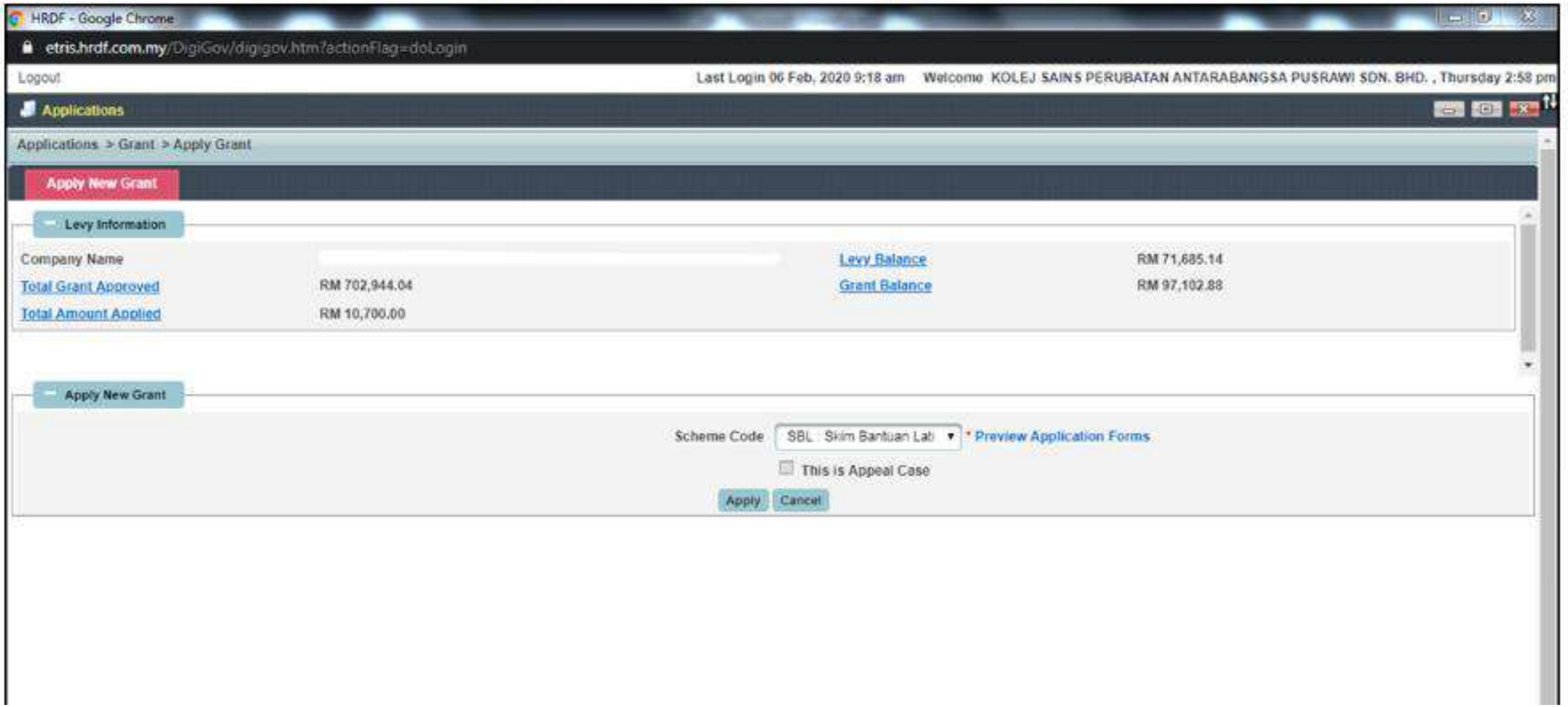


3. Click on **Grant.**

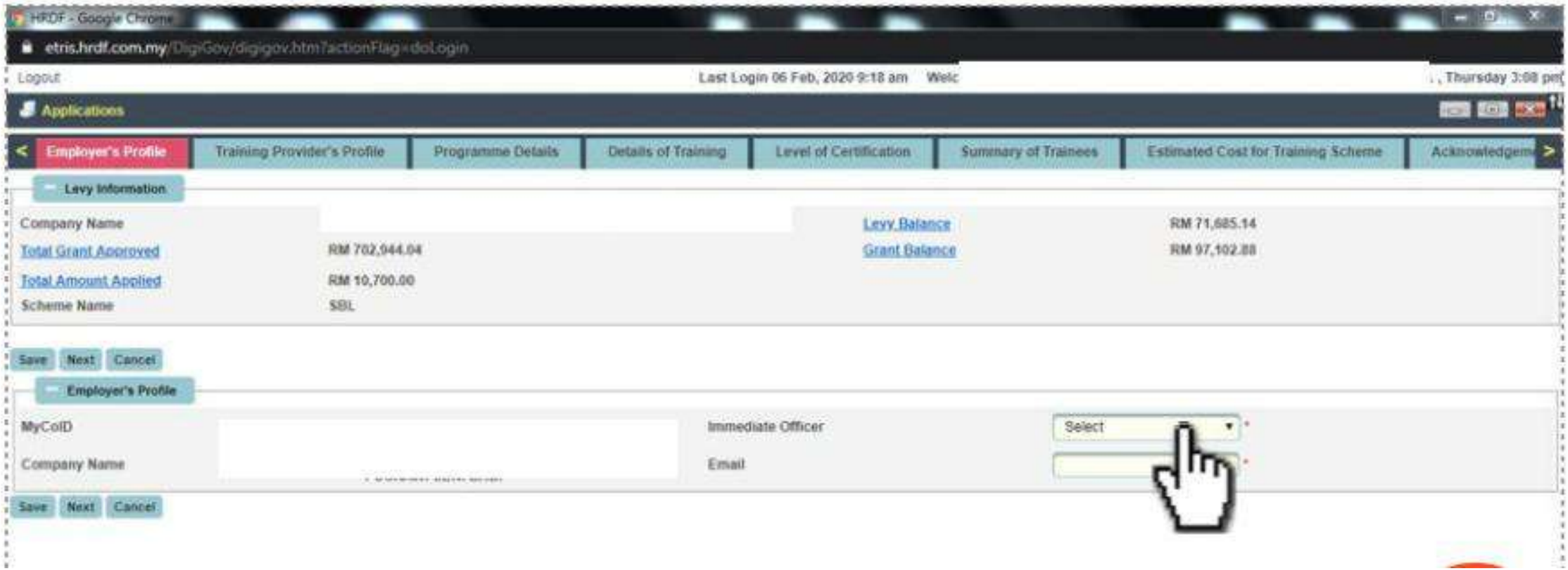
4. Select **Apply Grant.**



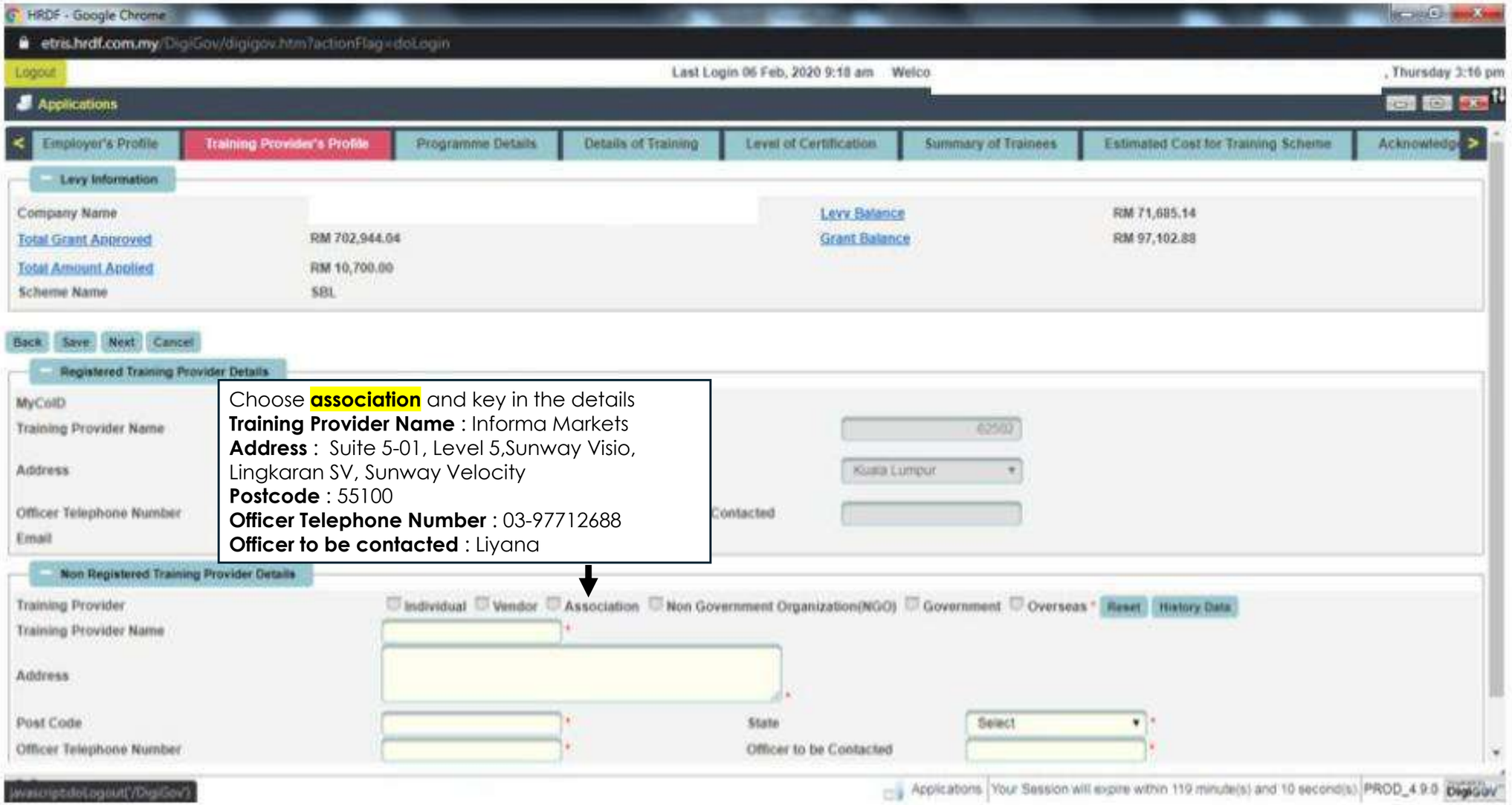
5. Select SBL from the Scheme Code drop-down menu and click **Apply**.



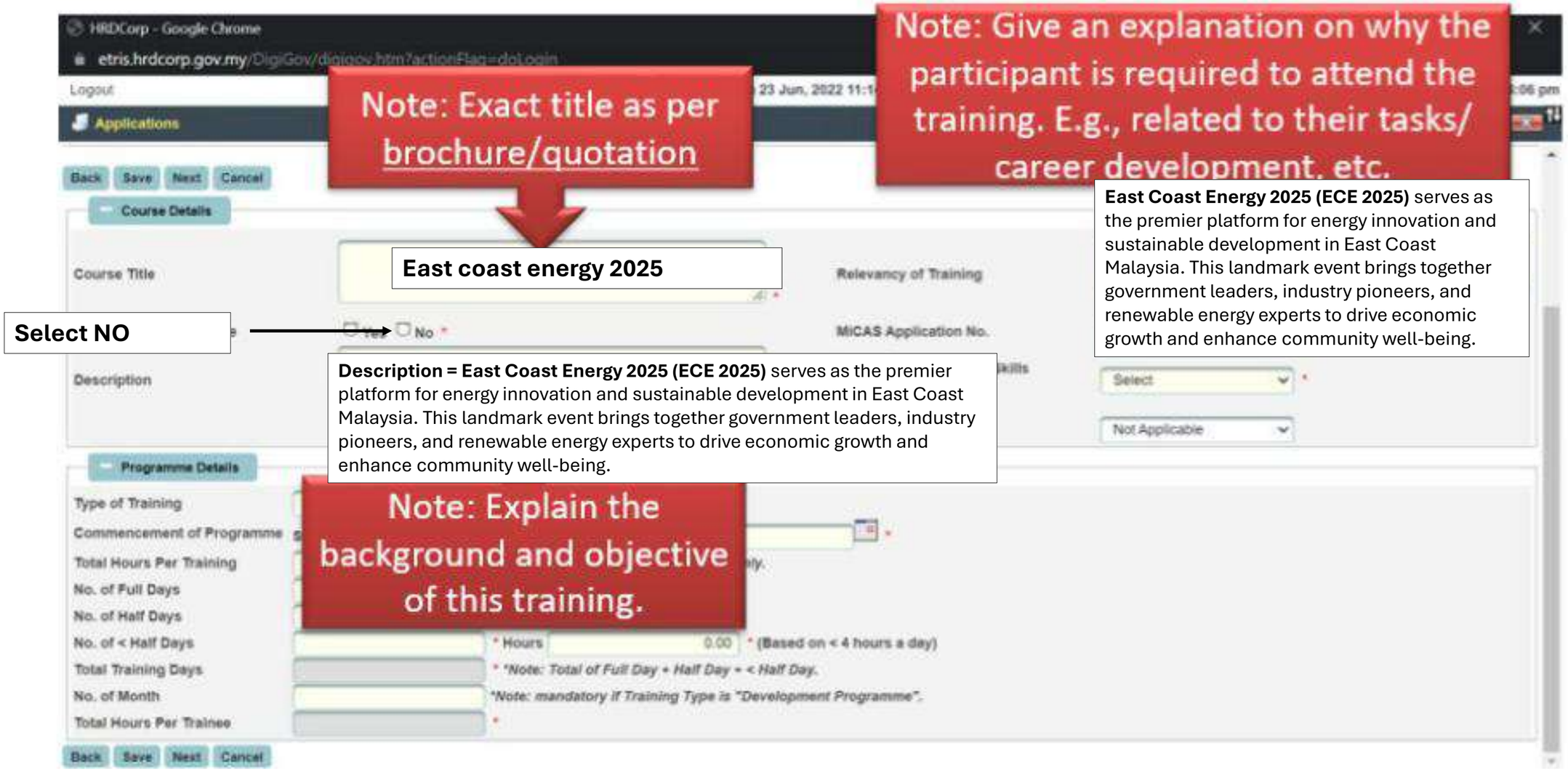
6. Select your Immediate Officer and click **Next**



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HRDF - Google Chrome
etris.hrdf.com.my/DigiGov/digigov.htm?actionFlag=doLogin
Logout
Last Login 06 Feb, 2020 9:18 am Welco
, Thursday 3:16 pm
Applications
Employer's Profile
Training Provider's Profile
Programme Details
Details of Training
Level of Certification
Summary of Trainees
Estimated Cost for Training Scheme
Acknowledg
Levy Information
Company Name
Total Grant Approved
RM 702,944.04
Total Amount Applied
RM 10,700.00
Scheme Name
SBL
Levy Balance
RM 71,685.14
Grant Balance
RM 97,102.88
Back
Save
Next
Cancel
Registered Training Provider Details
MyCoID
Training Provider Name
Address
Officer Telephone Number
Email
Kuala Lumpur
Contacted
Choose association and key in the details
Training Provider Name : Informa Markets
Address : Suite 5-01, Level 5,Sunway Visio, Lingkaran SV, Sunway Velocity
Postcode : 55100
Officer Telephone Number : 03-97712688
Officer to be contacted : Liyana
Non Registered Training Provider Details
Training Provider
Individual
Vendor
Association
Non Government Organization(NGO)
Government
Overseas
Reset
History Data
Training Provider Name
Address
Post Code
State
Select
Officer Telephone Number
Officer to be Contacted
Applications
Your Session will expire within 119 minute(s) and 10 second(s).
PROD_4.9.0

8. Please key in all the required details and click **Next**



Note: Exact title as per brochure/quotation

Note: Give an explanation on why the participant is required to attend the training. E.g., related to their tasks/ career development, etc.

East Coast Energy 2025 (ECE 2025) serves as the premier platform for energy innovation and sustainable development in East Coast Malaysia. This landmark event brings together government leaders, industry pioneers, and renewable energy experts to drive economic growth and enhance community well-being.

Select NO

Description = East Coast Energy 2025 (ECE 2025) serves as the premier platform for energy innovation and sustainable development in East Coast Malaysia. This landmark event brings together government leaders, industry pioneers, and renewable energy experts to drive economic growth and enhance community well-being.

Note: Explain the background and objective of this training.

Programme Details

Type of Training: Public *

Commencement of Programme: Start Date 23/06/2025 * End Date 24/06/2025 *

View Log of Duration

Total Hours Per Training: 14 * *Note: User define for information only.*

No. of Full Days: 2 * (Based on 7 hours per day)

No. of Half Days: 0 * (Based on 4 hours per day)

No. of < Half Days: 0 * Hours 0 * (Based on < 4 hours a day)

Total Training Days: 1 * *Note: Total of Full Day + Half Day + < Half Day.*

No. of Month: 0 *Note: mandatory if Training Type is "Development Programme".*

Total Hours Per Trainee: 4.00 *

External Trainer

Please put and choose only one name of the speaker in the list. Then, Click add button
Click save and next

Name

IC No./Passport No.

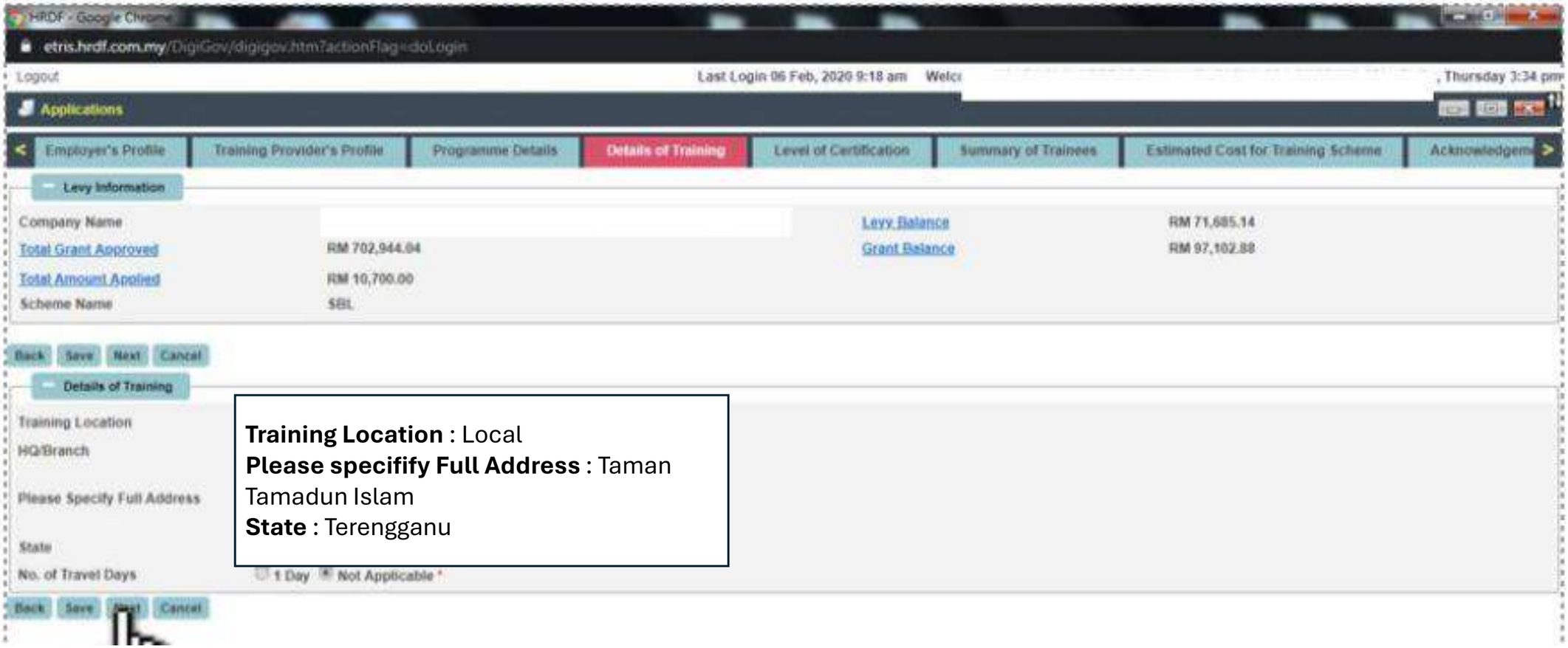
Citizenship: Select *

Distance to Training Location: Select *

Overseas Trainer: Yes No *

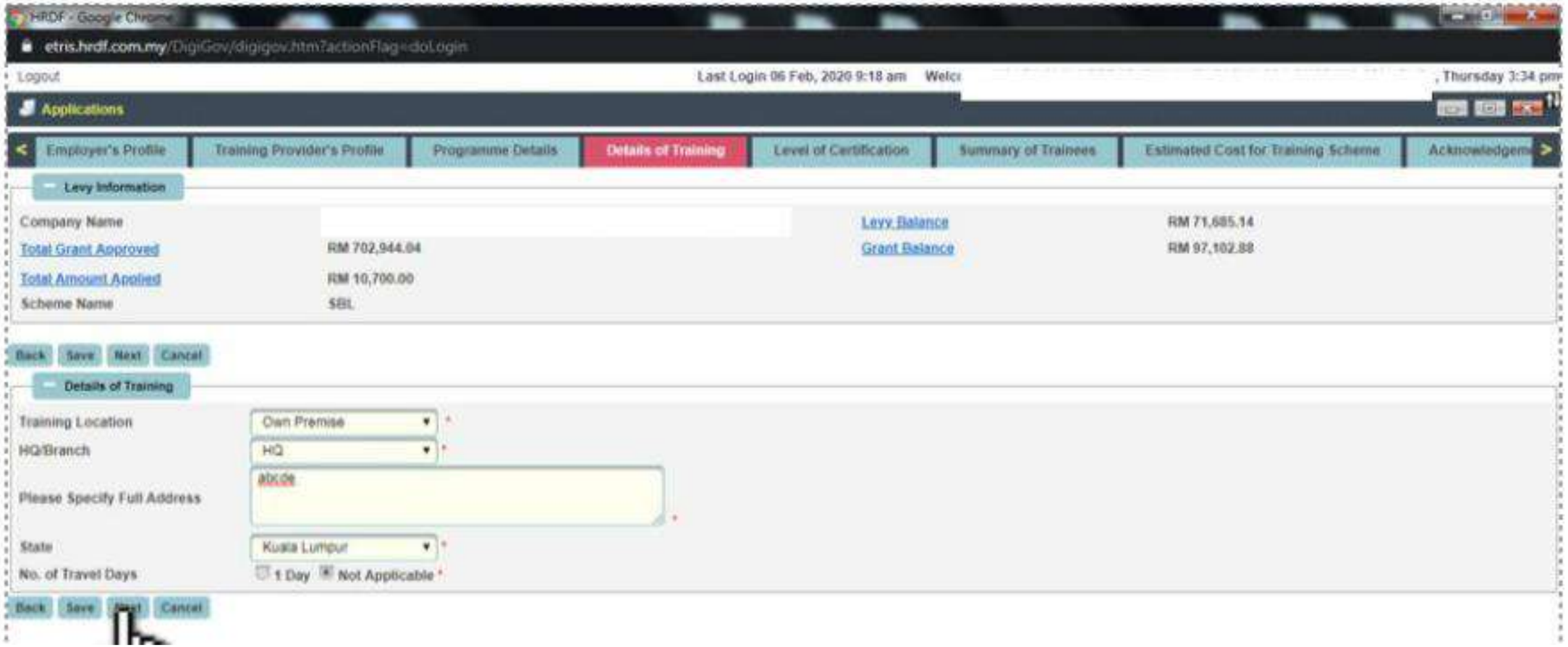
Add Reset

9. Please key in the Training Location and click Next

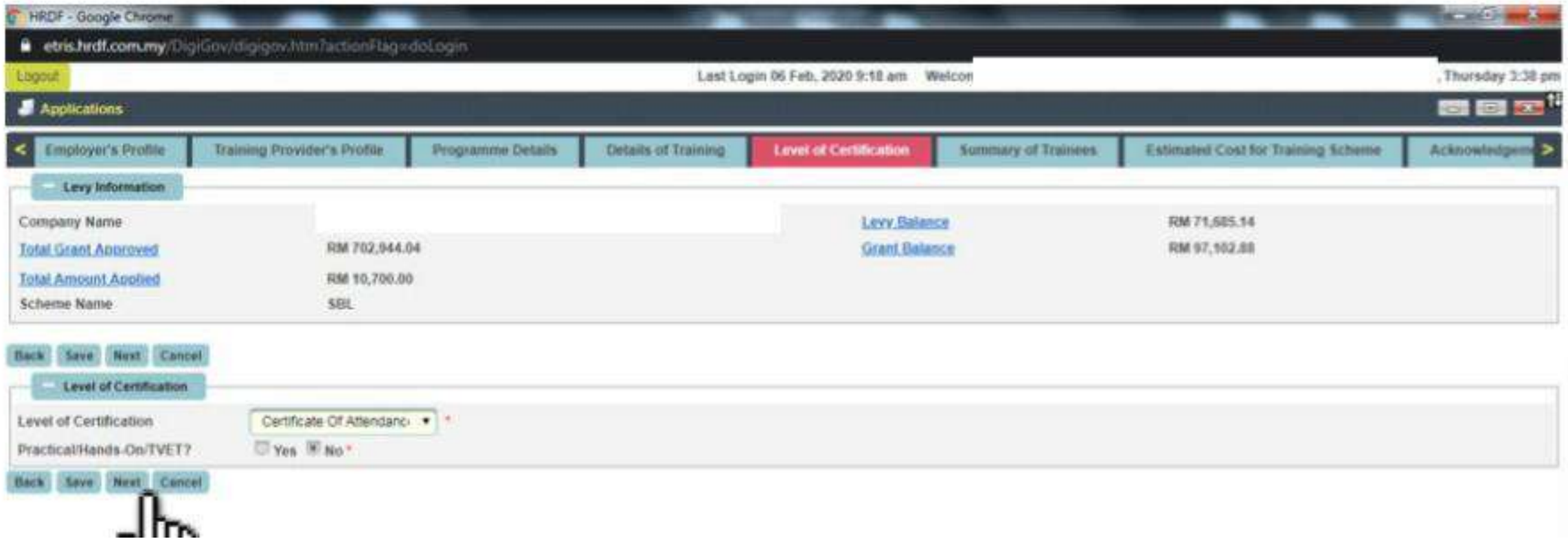


Training Location : Local
Please specifify Full Address : Taman Tamadun Islam
State : Terengganu

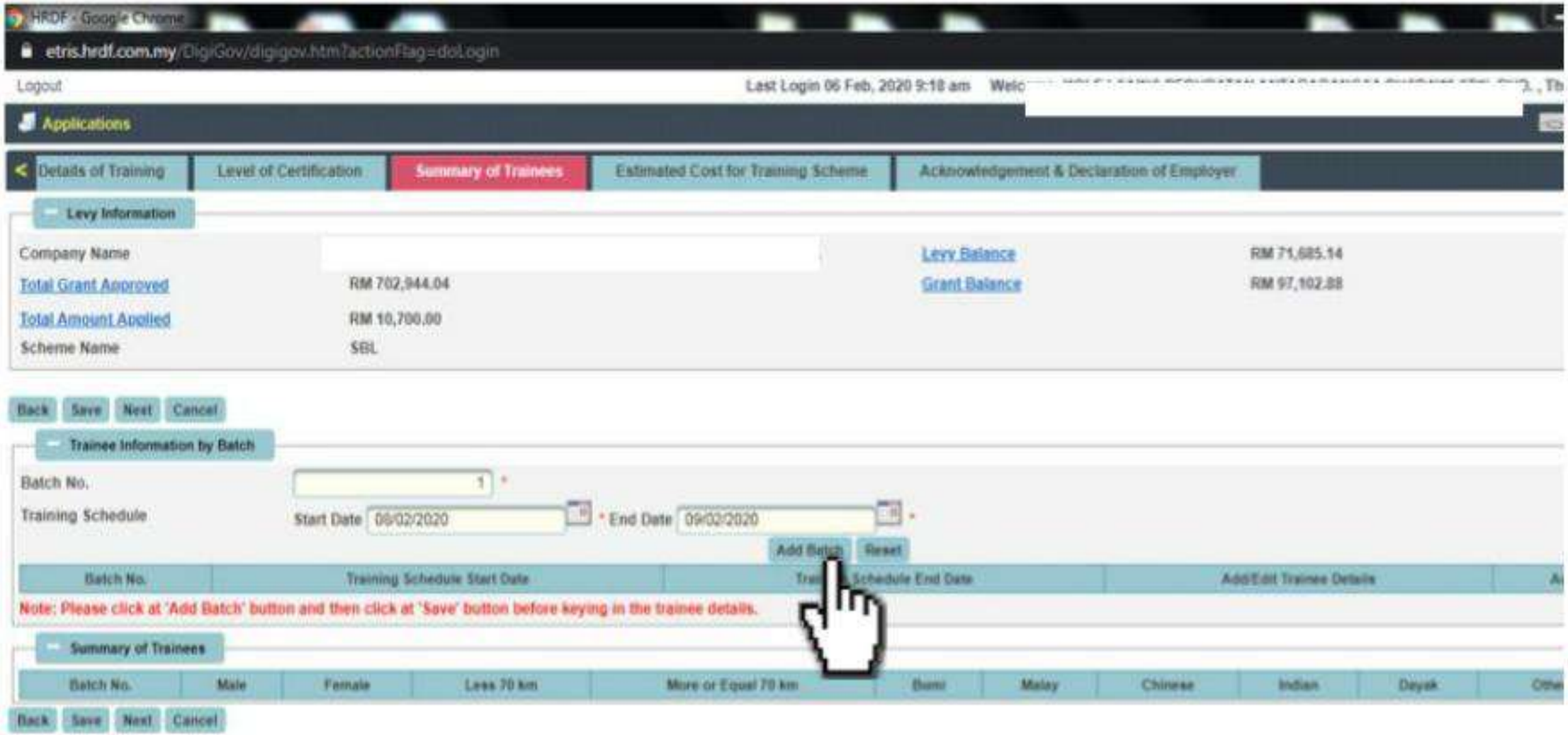
9. Please key in the Training Location and click Next



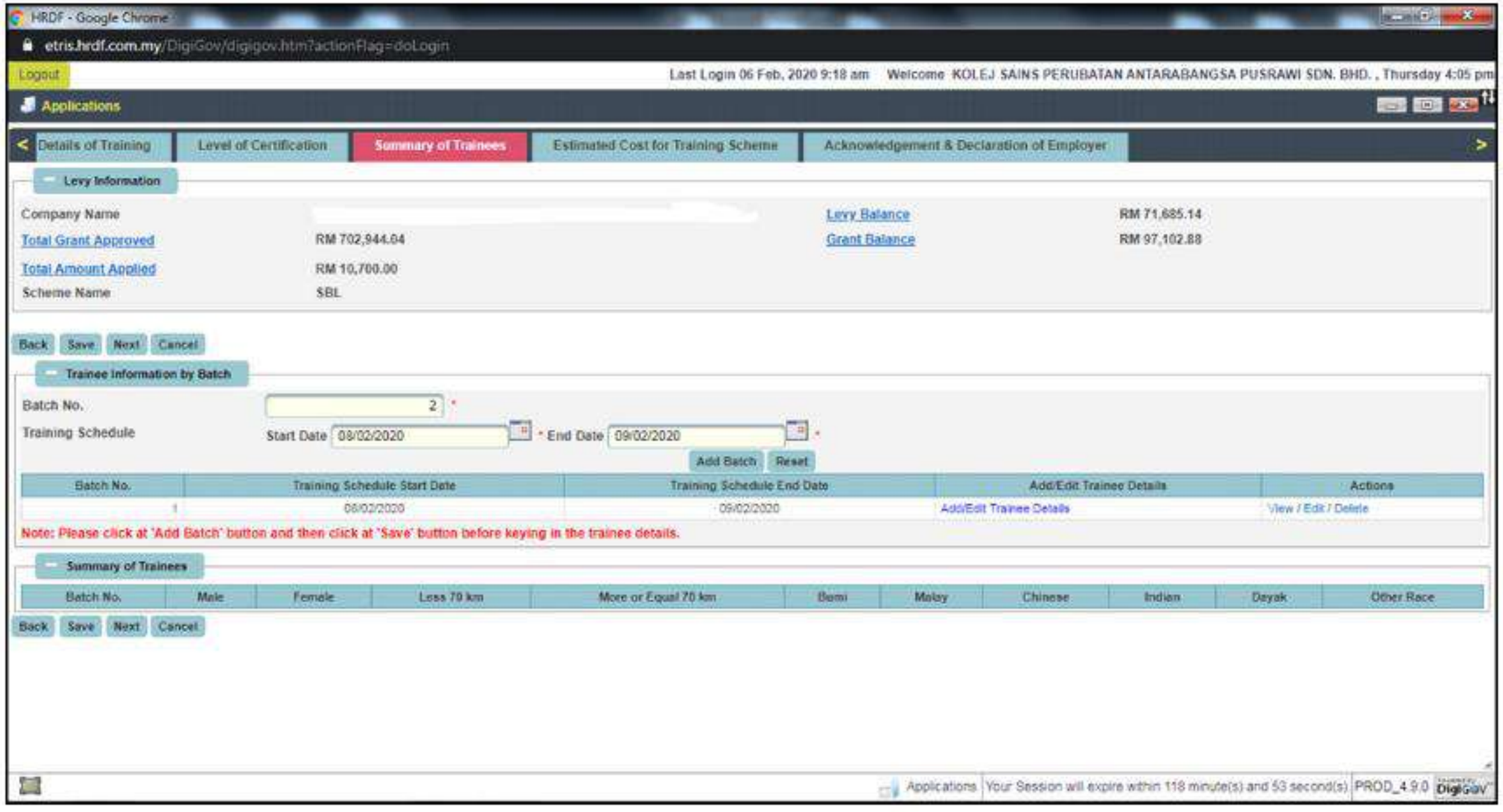
10. Please select the Level of Certification and click **Next**



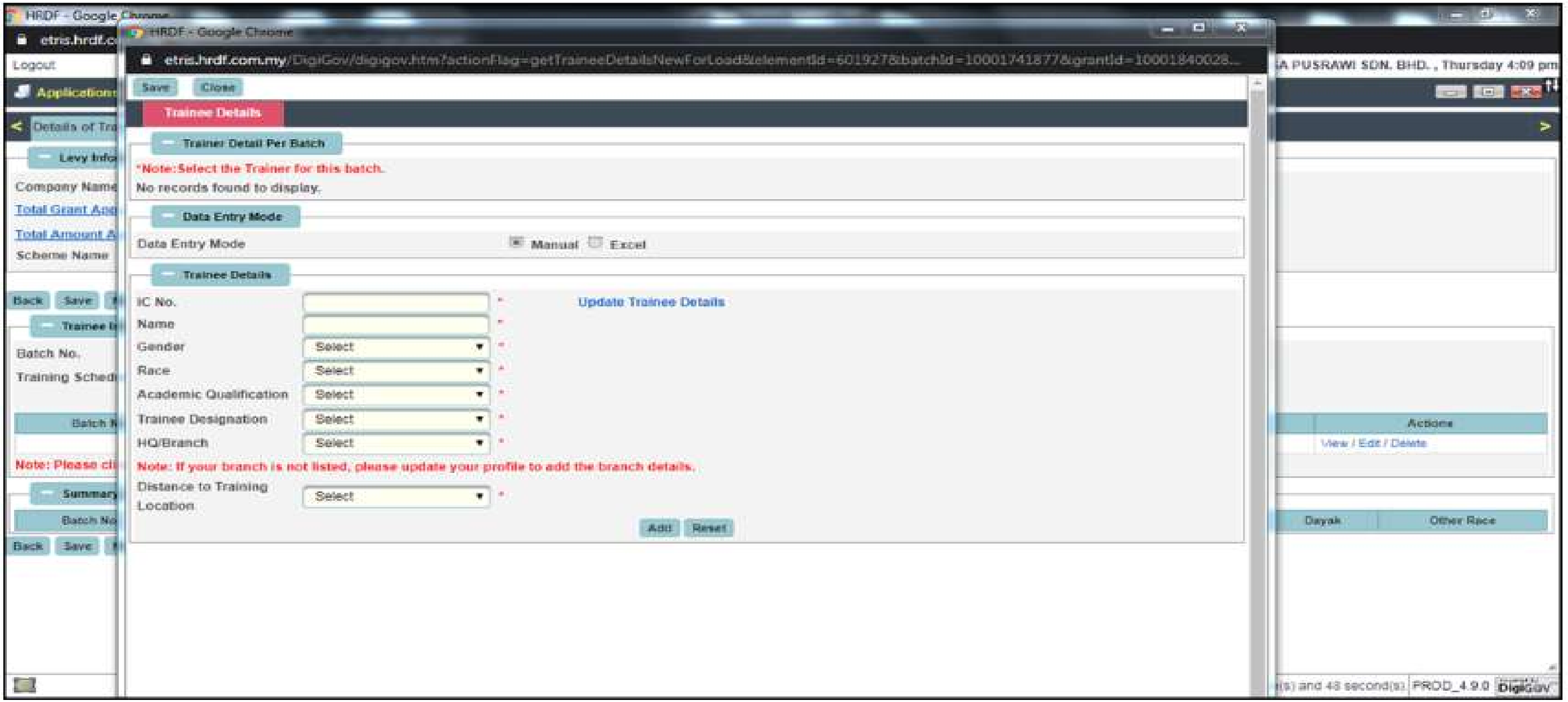
11. Please follow the instructions and key in trainee details



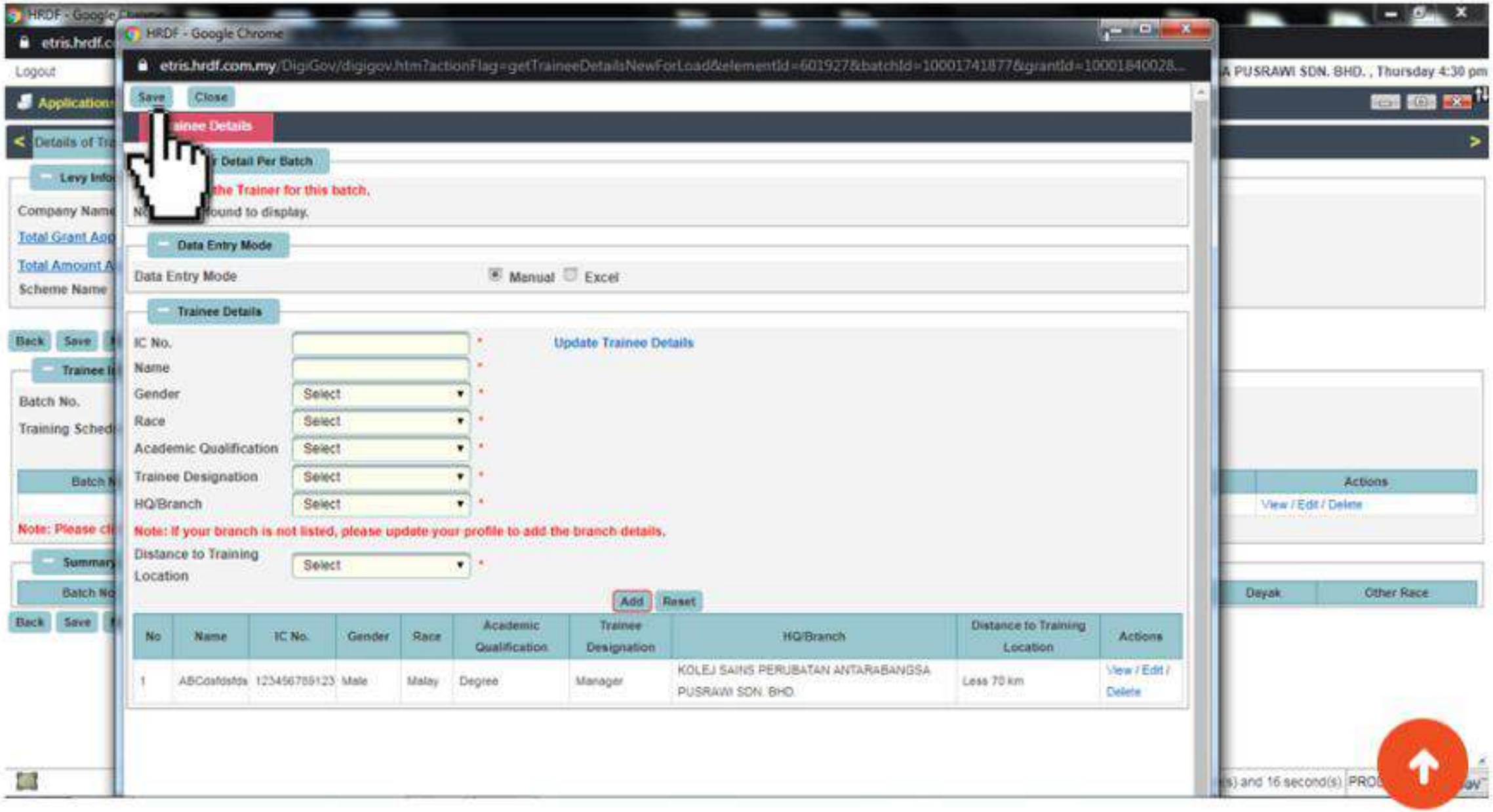
12. Click on the **Add/Edit Trainee Details** section.



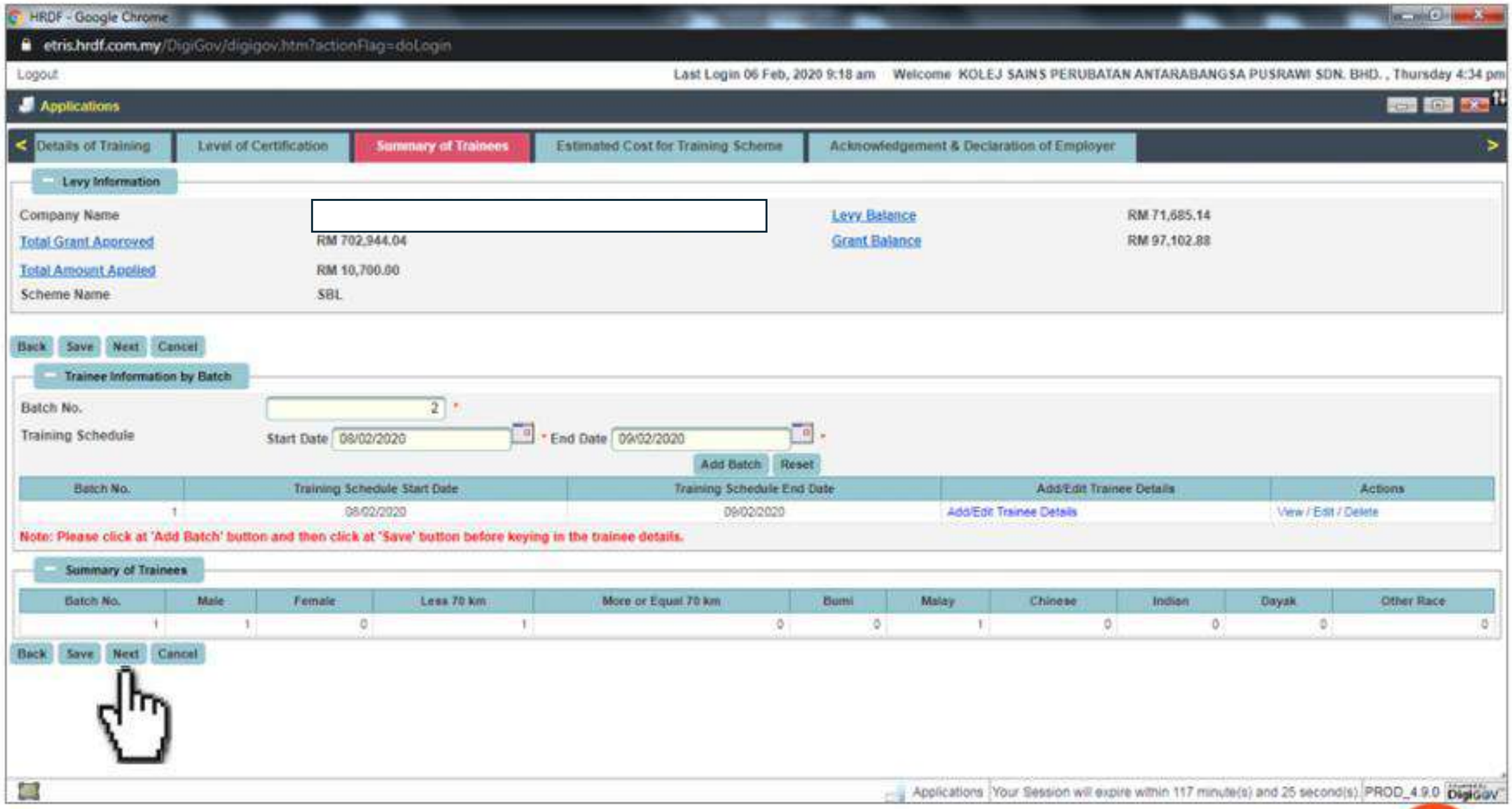
13. Fill in all of the required trainee information in the pop-up Trainee Details section and click **Add**.



14. Click Add if you wish to add more trainees. If not, click **Save**.



15. Click **Next.**



17. Tick the checkbox in the Acknowledgement & Declaration section and select the designated officer.

Supporting Documents

Description	File Name	Actions

Click Files. Upload. Insert the brochure East Coast Energy 2025.
Click save

Back Next Close

Estimated Cost

Type of Training : Public

Training Location : Local

Category	Allowable Items	Distance	Cost(RM) (A)	Allowable Type Unit	Duration (B)	No. of Unit (C)	Unit	Type of Skill
Trainee	YUR : Course Fee	Not Applicable	RM 325 *	Per Day	2 days	2 *	Pax	Not Applicable
Trainee	TKP : Trainee Air Fare	Not Applicable	*	Not Applicable	*	*	Not Applicable	Not Applicable

Total Requested Amount(RM):

18. Fill in the required information, attach all supporting documents, click **Save**, followed by **Submit** Application.

